

**BEAR CREEK TOWNSHIP
BUILDING DEPARTMENT
373 N. DIVISION RD.
PETOSKEY, MI 49770
231-347-3204 FAX 231-347-0736**

NEW RESIDENTIAL CONSTRUCTION

The following items must be submitted with your permit application.

- 1. Zoning Permit (Emmet County)**
- 2. Health Permit (well and septic) (Health Department)**
- 3. Sewer tap fees paid (if applicable) (Bear Creek Twp.)**
- 4. Driveway permit (Emmet Co. Road Comm.)**
- 5. Soil and Erosion permit if your project is located near the water or sand dune.**
- 6. 2 sets of plans placed in the job file while the other set is returned to the permit holder along with the building permit, and depending on the project, a plan review may also be included. The plan review will note certain code requirements that may not have been noted on the plans.**
- 7. If your project involves the use of engineered trusses, you will eventually be asked for a set of truss specs to be a permanent part of the job file.**
- 8. If a job is started without a permit in hand there is a \$50.00 fine per day.**

If you should have any questions regarding your project please feel free to contact our office.