

BEAR CREEK TOWNSHIP BUILDING PERMIT PROCESS

YES N/A

FOR ALL BUILDING PROJECTS, the following permits are required:

		(1)PROPERTY ADDRESS:	Emmet County Building Dept. – Donna Kahgee – 348-0667 200 Division Street, Suite 180, Petoskey, MI 49770
		(1)HEALTH DEPT Well & Septic:	Northwest Community Health – Dan Begnoche – 347-6014 3434 M-119, Suite A, Harbor Springs, MI 49740
		(1)SOIL EROSION & CRITICAL DUNES	Emmet County Ordinance Enforcement Officer - Nancy Salar - 439-8996 3434 M-119, Suite E, Harbor Springs, MI 49740 <i>(Soil Erosion: For properties within 500' of a lake, river or stream or disturbing more than an acre of property)</i>
		MISS DIG	811
		(1) HIGH RISK EROSION & WETLANDS:	MI D.E.Q.– Penny Holt, –517-373-1952, fax: 989-731-6181 2100 West M-32, Gaylord MI 49735
		(1)SEWER TAP:	Bear Creek Township– Sally Boughan – 347-0592 Inspector – Renn Haley – 347-0592 373 N. Division Rd., Petoskey, MI 49770
		(1)DRIVEWAY: Local Road: State Highway:	Emmet County Road Commission –James Godzik - 347-8142 2265 E. Hathaway Road, Harbor Springs, MI 49740 MDOT –Gabe Phelps– 989-731-5090 2100 West M-32, Gaylord MI 49735
		(1)ZONING:	Emmet County Office of Planning and Zoning – Tammy Doernenburg – 348-1735, 3434 M-119, Suite E, Harbor Springs, MI 49740
		PLUMBING & MECHANICAL:	Emmet County Office of Planning and Zoning and Construction 348-1735, 3434 M-119, Suite E, Harbor Springs, MI 49740
		ELECTRICAL:	Bear Creek Township- Wayne Sundstrom – 347-3204 373 N. Division Rd., Petoskey, MI 49770 <i>Plans required on all commercial, sealed plans required when over 400 amps and building is over 3500 sf.</i>
		BUILDING:	Bear Creek Township- Bill Steffel – 347-3204 373 N. Division Rd., Petoskey, MI 49770 <i>(Residential Buildings over 3,500 sq. ft. and Commercial Projects require sealed plans) ALL COMMERCIAL PROJECTS REQUIRE SEALED PRINTS. (EXCEPTION-MINOR PROJECTS)</i>

In Addition, for Commercial Projects Only:

		FIRE DEPT:	Resort Bear Creek Fire Dept – Fire Chief Al Welsheimer – 347-0592 373 N. Division Rd., Petoskey, MI 49770
		SIGNS & OUTDOOR LIGHTING:	Emmet County Office of Planning and Zoning – Tammy Doernenburg – 348-1735, 3434 M-119, Suite E, Harbor Springs, MI 49740

NOTICE !

ALL ITEMS MARKED (1) SHALL BE SECURED WITH A PERMIT (IF APPLICABLE) BEFORE A BUILDING PERMIT CAN BE ISSUED.